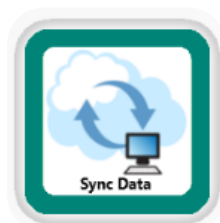


## Syncing Data

Before and after the **Check in** and **Meds Round** the device should be placed in a Wi-Fi area and **Synchronised** with eMARx Central to enable the information to be updated. You will be prompted to synchronise after various actions. If the system has only just been synchronised, you can opt not to synchronise.

**Note: There is now an Auto Sync feature automatically enabled.**



In a Wi-Fi area, click on the **Sync Data** icon before starting the **Check-In** or **Meds Round**. This will synchronise the data on the device with eMARx Central and update any medication changes from the pharmacy.



### Please Wait

Syncing eMAR. Please wait.

A **Please Wait** box will appear. Depending on the volume of data this may take anything from a few seconds to a few minutes.

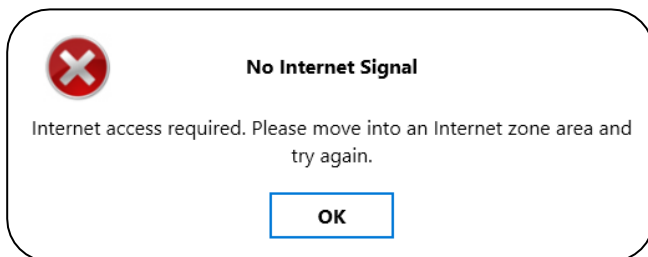


### Sync with eMARxCentral

Sync completed successfully for device 01  
at care home Happy Valley

OK

A **Sync with eMAR Central** box will appear. Click **OK**.



If an **Error** box appears during synchronising, click **OK** and try to synchronise again.  
If you are still unable to synchronise, you should contact **eMAR Support** immediately.

**Logged-In User :** eMARx User  
Last synced on Thu 13-Oct-2016 16:47:53

The current logged in user will be displayed at the top of the screen along with the last time the device was synchronised.



During the **Meds Round** a **Synchronise** icon will be visible at the top left of the screen. Select this icon to synchronise the device at any time.

## AUTO SYNC



## AUTO SYNC

This button located in the top ribbon on all sections will toggle auto sync on or off. We recommend having this enabled.