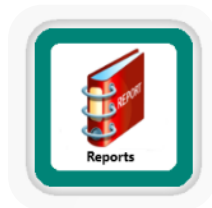
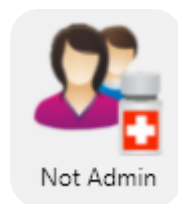


## Reports – Viewing Not Administered Medication



Select the **Reports** icon.



Click on the Not Admin icon.

Care Home:

All Units

Service User Status:

In residence

Service User:

All

Cycle

16 May 2024 - 12 Jun 2024

From Date

16/05/2024

To Date

12/06/2024

Status

--- All ---

Staff

--- All ---

Medication Type:

All

Choose which unit and resident you wish to view not administered medication for. You can choose to view not administered medication for **all units** and/or **all residents** and for more than one **resident** at a time.

Select the **Cycle** you want to view not administered medication for.

If you want to narrow down the search date, select a **From Date** and **To Date**.

Select the **Status** you want to filter (All, left in cup, Refused, Nausea/Vomiting, Hospitalised, Social Leave, Destroyed, Other, Define or No signature).

Select the **Staff** you want to filter. You can select **All** or specific **Staff**.



Click the **Run Report** icon. It is now ready to view.