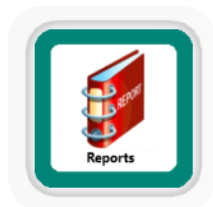


Reports – Stock Summary

View and print a Stock Summary Report. (This report allows the user to filter on Controlled Drugs)



Select the **Reports** icon.



Select **Stock Summary**.

Care Home:

All Units

Service User Status:

In residence

Service User:

All

☐ Controlled Drug Only

☐ Include Next Cycle

You can filter on a specific service user or look at all.

There are filters to only show controlled drug medications and to include next cycles stock figures if running this report near to the end of a cycle.



Click the **Run Report** icon. It is now ready to view.