

Reports – Medications Administered

New report to show all administration records for a selected medication or resident.



Select the **Reports** icon.



Select the **Medications Administered** report.

Care Home:

All Units

Status:

In residence

Service User:


All Service Users

Medication Type:

All

Medication:

All Medication

 Search for Medication

From Date:

03/06/2024

15

To Date:

10/06/2024

15

Use the filters to narrow down your search. If you select a Service User then the Medications drop down will be populated with their medications which can then be selected, alternatively if All Service Users are selected then you can click the Search for Medication button.

This will bring up the **Medication Search** window. Enter the first few letters of the medication and click search to find the medication. Select the medication you wish to search for and then click **Use Selected**.

You can add as many medications as you like, once added they will appear in the Medication drop down list.



Click the **Run Report** icon. It is now ready to view.