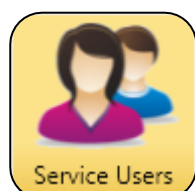


Office – Allergies

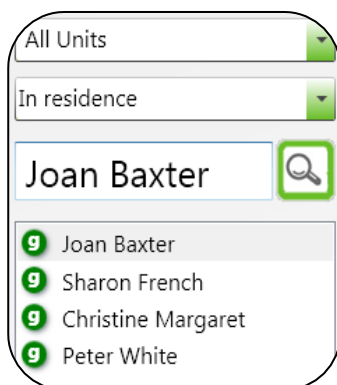
Allergy information comes from the pharmacy, however sometimes it is necessary to be entered manually.



Click on the Office icon



Select the **Service Users** icon.



Select the **Service User** you wish to edit the **allergies** for.



Click on the **Edit** icon.

Allergies
*Inform your pharmacy of any allergy amendments.

When in edit mode the **allergies** box is editable. All allergies entered should be separated by a comma. It is important that the pharmacy is aware of any allergy amendments or additions.



Once entered, click **Save**. All devices need to be synced to receive the changes.

Allergies
 Aspirin, penicillin, Penicillin, aspirin

Allergies *Inform your pharmacy of any allergy amendments.
 Penicillin, aspirin

When the pharmacy sends the allergies, it will join it onto the Care Home entered list. Once this happens any duplicates should be removed from the care home entered list.

When editing allergies, you can only edit the Care Home entered allergies. Pharmacy entered allergies can only be entered by the Pharmacy.