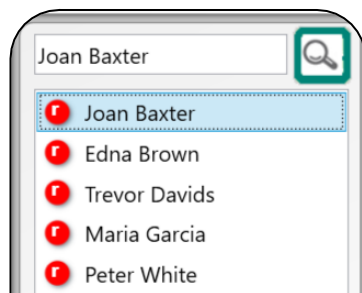


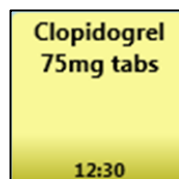
## Meds Round – Administering



Click on the Meds Round icon.



Select the **Appropriate resident**.



Select the medication to be administered.




The **Scan Medication Barcode** box will appear. Scan the medication.



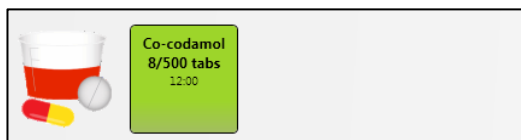
**Prepare Medication** is automatically selected. If this is not the case, click on the relevant option. You can view the medication history and the resident's notes by clicking the buttons on the left.

**Please Insert Actual Dosage Quantity**

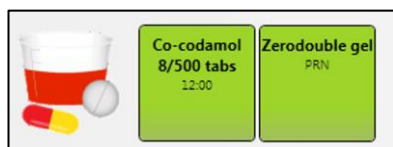
Actual Qty:  

Quantity inserted will be deducted from stock

Click on **Save** and add any comments if relevant or prompted to do so. A **Please Insert Actual Dosage Quantity** box will appear confirming the quantity which will be used. Check the quantity is correct or change if not.




The medication will appear at the bottom of the screen indicating that it has been 'put in the cup'.



Repeat for all medication.



Click on the **Hibernate** icon to lock the device and then administer the medication to the resident.

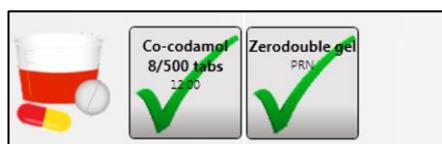


**eMAR in Hibernate Mode**

Username

Password

On returning to the device re-enter your login details to access the system.  
*If you are unable to finish the round, another member or staff can login under their username and password and continue with the round.*



Click on each medication beside the cup so that a green tick appears on each.



You can view the body map point history by clicking on this icon in the preparation window.

Click on appropriate option (administered, refused etc.) add comments if required and click **Save**.

Round	Dose	Take Time	28 Jan	29 Jan	30 Jan	31 Jan	01 Feb	02 Feb	03 Feb
			Tu	W	Th	F	Sa	Su	M
Breakfast	1	0800	E U: X						
Lunch									
Dinner	1	1730							
Evening									
Dispense Area Qty: 56			1	0	0	0	0	0	0
Remaining Qty: 55			55	55	55	55	55	55	55
Predicted Qty:			-	-	-	53	51	49	47

The Mar Chart will now be filled in according to the option selected.

The remaining stock will be visible below the MAR.

If the medication is a regular dose type and has a consistent numerical take quantity, the predicted stock at the end of each day is shown at the bottom of the MAR for the remainder of the week.

Note: Numbers will display in red if the stock is predicted to drop below 0.

**Key:** Z=Prepare medication X=Administered A=Refused B=Nausea/Vomiting C=Hospitalised D=Social Leave E=Destroyed F=Other Define N=Offered, Not Required

The medication administering is traffic light coded:

**Medication(s) not administered yet that round.**

**Medication(s) partially administered for that round but not completed.**

**All medication(s) administered for that round.**

No Medication required that round.

This enables you to see 'at a glance' which residents still require their medication during the round.