

Check In – Awaiting Medication



Click on the **Check In** icon.

Joan Baxter

☒ Joan Baxter
☐ Edna Brown
☐ Trevor Davids
☐ Maria Garcia
☐ Peter White

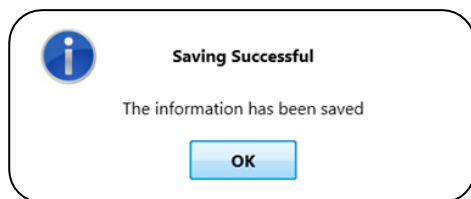
Select the correct **resident**. Scan the medication as normal and select the appropriate icons (e.g.: Do Not Show on MAR Chart etc.) while ensuring all information is correct.

Drug Code	----- Please Select -----	Quantity
154607510	<div> <div>----- Please Select -----</div> <div> Pharmacy - Awaiting Delivery Pharmacy - Owing Disposed/Destroyed/Item Complete Pharmacy - Returned In Stock </div> </div>	28

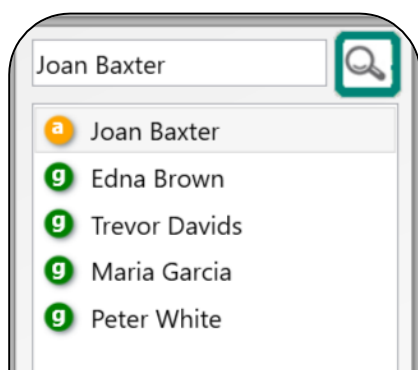
Under the stock location select **Pharmacy – Awaiting Delivery** for the undelivered medication.



Click on **Check In** icon to save.



Once saved, **Saving Successful** will appear. Click on **OK**.



The resident(s) who is/are still awaiting all medication to be checked in will remain amber until this is done so. If a medication has been delivered, but not all has been received, or the medication needs to be split between different stock locations, see the **Check In** quick reference guide.