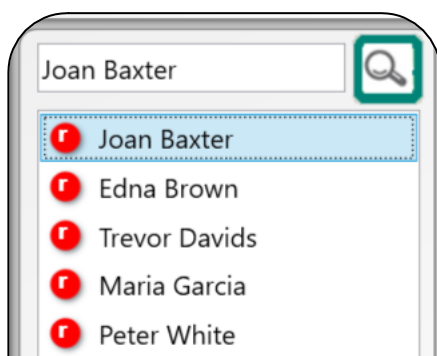


Check In – Add Medication (Non-Barcoded Medication)



Click on the **Check In** icon.



Select the correct **resident**.



Click on **Add Medication** icon.

Pharmacy Information

Search

Name:

Address Line 1:

Address Line 2:

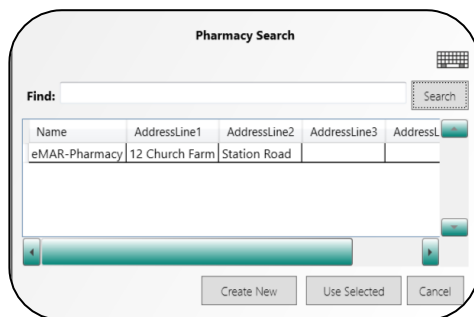
Address Line 3:

Address Line 4:

Postcode:

Search for Pharmacy

Click on **Search for Pharmacy** under Pharmacy Information.



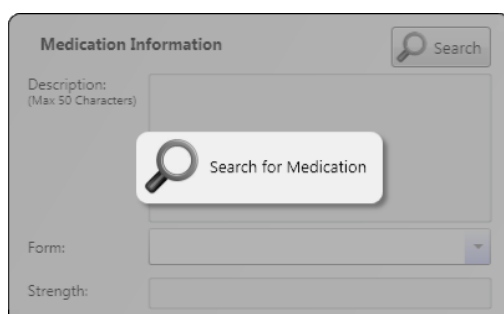
Pharmacy Search

Find: Search

Name	AddressLine1	AddressLine2	AddressLine3	AddressLine4
eMAR-Pharmacy	12 Church Farm	Station Road		

Create New Use Selected Cancel

Type in the **first three letters** of the pharmacy name in the **Find** box and click on **Search**. If the pharmacy has previously been used the information will be available here. Click on pharmacy details displayed and click on **Use Selected**. Otherwise select **Create New** and enter the information manually.



Medication Information Search

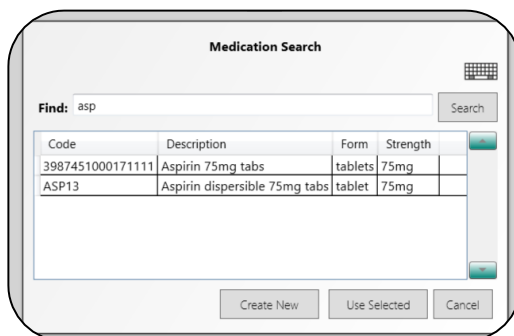
Description:
(Max 50 Characters)

Search for Medication

Form:

Strength:

In the **Medication Information** box click on **Search for Medication**.



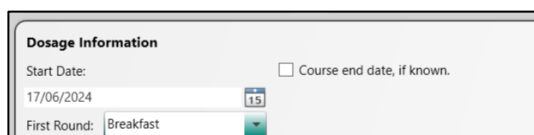
Medication Search

Find: asp Search

Code	Description	Form	Strength
3987451000171111	Aspirin 75mg tabs	tablets	75mg
ASP13	Aspirin dispersible 75mg tabs	tablet	75mg

Create New Use Selected Cancel

Enter the **first three letters** of the medication name in the **Find** box and click **Search**. Click on the medication you want and select **Use Selected**. If the medication is not listed click on **Create New** and enter details manually in the **Medication Information** box, enter **Form** from drop down menu (e.g. capsule/tablet/ointment) and strength (e.g. 500mg).



Dosage Information

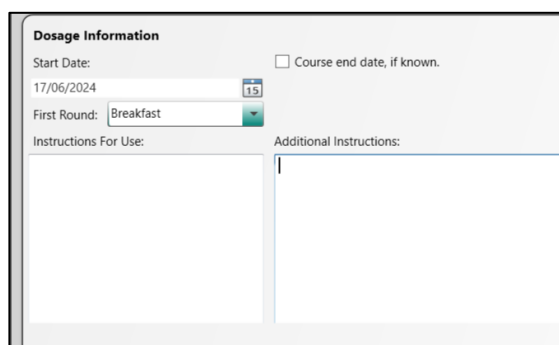
Start Date: 17/06/2024 ☐ Course end date, if known.

First Round: Breakfast

Enter the specified **start date**.

If there is a specific end date for the medication check the **Course end date, if known** box and enter the stop date.

If there isn't a stop date leave the box unchecked and the medication will carry forward into the next cycle until manually stopped.



Dosage Information

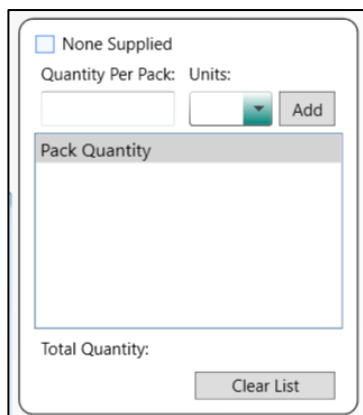
Start Date: 17/06/2024 ☐ Course end date, if known.

First Round: Breakfast

Instructions For Use:

Additional Instructions:

Enter the **instructions for use** as well as any **additional instructions** that you may need to add.



☐ None Supplied

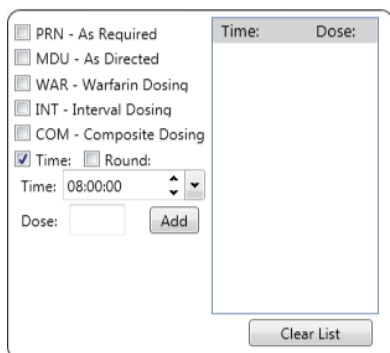
Quantity Per Pack: Units:

Pack Quantity

Total Quantity:

Next enter the number of tablets for each pack/item received and the units (only needed for ml or g for creams etc.) then select **Add**. Repeat until all packs/items have been added. Check the total number of tablets overall, shown in the **Total Quantity** box, is correct.

*If a medication hasn't arrived yet tick the **None Supplied** box. This will add the medication but will show no stock.*



☐ PRN - As Required
☐ MDU - As Directed
☐ WAR - Warfarin Dosing
☐ INT - Interval Dosing
☐ COM - Composite Dosing

☒ Time: ☐ Round:

Time: 08:00:00

Dose:


Tick either **PRN**, **MDU**, **Warfarin**, **INT**, or **COM**. Either enter each take time manually or select the Round tick box and select the round. In the **Dose** box enter the dose to be given, click on **Add** after each round time. Then click **Verify and Save**.

Verify Medication


I confirm that this medication information is correct

Username

Password



A **Verify Medication** box will appear, a second sign in is required by another member of staff, enter username and password and click **Continue**.



Saving information

Medication succesfully created within cycle period:
3) 09 October 2021 to 05 November 2021

A **Saving Information** box will appear. Click **OK**.

You can then proceed to check-in the manually added medication as normal.